

## VACANCY NOTICE FOR A TRAINEESHIP

<b>AREA OF ACTIVITY</b>	<b>LEGAL SERVICE</b>
<b>REFERENCE</b>	<b>F4E/TRA/2019/065</b>
<b>START AND END DATE - DURATION</b>	<b>01/10/2019 - 30/06/2020 - 9 MONTHS</b>
<b>LOCATION</b>	<b>CADARACHE (FRANCE)</b>
<b>RESERVE LIST – MAXIMUM NUMBER</b>	<b>5</b>
<b>PUBLICATION DATE</b>	<b>29/04/2019</b>
<b>CLOSING DATE FOR APPLICATIONS</b>	<b>20/05/2019 AT 12:00 NOON (BARCELONA TIME)</b>

### 1. DESCRIPTION OF THE DEPARTMENT/PROJECT UNIT

Fusion for Energy, or F4E, a European Union Joint Undertaking, headquartered in Barcelona, specifies and manages the production of the European contribution (45%) to ITER. This research fusion reactor in Cadarache, France, will progress fusion by a major leap towards clean and sustainable generation of abundant base load energy, complementing renewables.

ITER is one of the largest construction projects in Europe and the world's largest scientific partnership. ITER brings together seven parties that represent half of the world's population – the EU, Russia, Japan, China, India, South Korea and the United States.

The Legal Service Unit of Fusion for Energy is a diverse team that fosters an environment of creativity and innovation. We define and create enabling frameworks for first-of-a-kind and one-of-a-kind business operations that must comply with stringent requirements in a technically and legally complex environment. We strive to provide added value by proactively coming up with succinct solutions that allow achievement of the best outcome for ITER and Fusion for Energy. We build and maintain relationships throughout the organization and beyond. We endeavor to strengthen our capabilities by encouraging commitment and engagement of our team members.

### 2. DESCRIPTION OF TASKS

As a member of the Legal Service Unit of Fusion for Energy, the Legal Trainee will be part of a truly multi-cultural and collaborative team of legal practitioners. S/he will be located in Cadarache, France, at the ITER Project site where, being assigned to the support of the Site, Buildings and Power Supplies Project Team of Fusion for Energy, s/he will contribute to the construction of one of the most ambitious energy projects in the world today, in an exciting and challenging work environment offering a unique opportunity to develop professionally.

The successful candidate will, among other tasks, and in sync with her/his supervisor:

- Provide legal advice in relation to the drafting and implementation of complex construction contracts using bespoke and various model forms (FIDIC, NEC, etc.);
- Provide support and legal advice to the members of the Legal Service Unit;

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- Provide legal assistance on dispute resolution arising under complex construction contracts;
- Prepare and revising legal texts and internal documents related to the tendering and implementation of complex construction contracts and procurement activities of Fusion for Energy;
- Prepare guidelines and newsletters on legal issues;
- Take minutes of meeting on various meetings of the Legal Service Unit of Fusion for Energy;
- Proactively contribute to the knowledge management efforts of the Legal Service Unit of Fusion for Energy;
- Provide legal advice over a wide range of matters including contract law, public procurement law, administrative law, data protection law, construction law, subcontracting law, insurance law and/or international law;
- Monitor legislation in relevant legal and contractual areas at national (mainly French), European and international level, where necessary.

### **3. ELIGIBILITY CONDITIONS**

- Be a national of one of the Member States of the European Union or of a Third state fully associated with the Euratom fusion programme (Switzerland);
- The candidate must have finished his/her university degree of at least 3 years attested by a diploma. The university degree must have been obtained within the last 3 years before the closing date for applications;
- In order for the trainee to fully profit from the traineeship and to be able to follow meetings and perform adequately, candidates must have good knowledge of English, the main working language of F4E.

Applications will not be accepted from candidates who:

- have already benefited from any kind of in-service training within a European institution or body, or
- who have had or have any kind of employment within a European institution or body.

### **4. QUALIFICATIONS REQUIRED**

- University degree in Law;
- Good knowledge of contract law, possibly construction law; Community and Union law, in particular public procurement law;
- Good legal drafting skills in English;
- Good analytical capabilities;
- Good organizational skills and ability to work individually and as part of a team as well as proactively and under pressure;
- Ability to perform duties with speed and accuracy, according to set schedules;
- Ability to integrate into an international and multicultural environment;
- Good computer literacy (MS Office).

## 5. WHAT WE OFFER

Trainees are awarded a monthly maintenance allowance. The monthly allowance for 2019 amounts to € 1.396,71 (France).

Additionally, trainees may receive a travel allowance, subject to budget availability, to compensate for travel expenses incurred from the place of residence to the seat of F4E and vice versa. Trainees whose place of recruitment is less than 50 km from F4E's offices shall not be entitled to a travel allowance.

Detailed information about the F4E traineeship procedure as well as trainees' rights and duties can be found in the Decision of the Director of 'Fusion for Energy' on the Acceptance of Traineeships published on our website. We strongly recommend applicants to read them carefully.

Accommodation costs will be covered by the trainee.

## 6. SUBMISSION OF APPLICATIONS

The online application process starts upon clicking "**CLICK TO APPLY**" on the traineeships page: <http://www.fusionforenergy.europa.eu/careers/traineeships.aspx>

Applicants must register their applications online through the F4E traineeship's tool by creating a valid F4E user account and choosing the vacancy notice they wish to apply to.

**Please note that the online traineeship application tool is the *only* acceptable means of sending applications.** Applicants are responsible for keeping their e-mail addresses and personal details up to date in their profile in F4E online application tool.

The mandatory fields in the profile marked with an asterisk should be duly filled in. Candidates are requested to submit the following 2 documents:

- A detailed Europass curriculum vitae in **English** (can be obtained at the following address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>)
- A motivation letter of 2 pages maximum in English

**Applications must be sent by 20/05/2019 (closing time 12:00 NOON, Barcelona time).**

In case you encounter technical problems when trying to submit your application via the traineeship application tool, please make a screenshot and send it to: [traineeships@f4e.europa.eu](mailto:traineeships@f4e.europa.eu).

It is the responsibility of the applicant to inform 'Fusion for Energy' about any technical problem without delay within the deadline mentioned above.

**Please, do not send any supporting documents** (i.e.: copies of your ID-card, educational certificates, etc.) **with your application at this stage if not specified in the Traineeships Notice.**