Date: 26 February 2015

Ref: Call for Expertise No IO/15/1-11541/CFE/PBS "Project Coordination Support"

Dear Madam/Sir,

The ITER Organization intends to identify experts for the above task. The following documents are attached to allow experts (individuals or companies) to propose their candidacy:

- Technical Specification Ref. ITER_D_QVGAZ7
- Curriculum Vitae (template)
- Financial Proposal (template)
- Statement of exclusivity and availability
- Confidentiality commitment (to be signed upon contract award)
- ITER General Terms & Conditions (v 2014)

Special attention:
Due to the specific strategic nature of the services, the awarded supplier shall be prevented to participate to any current or future Contracts with the ITER Organization for the entire duration of the services.

Contents of the expected proposal:
- Curriculum Vitae
- Financial proposal
- Statement of exclusivity and availability

Deadline for submission of proposals:
23 March 2015 at 2.00pm CET

Address for submission of proposals
Pilar.ballesteros@iter.org with copy to Emilie.blanchet@iter.org

Evaluation:
Proposals will be evaluated on the basis of best value for money (60% technical, evaluated against Section 10 - Specific Requirements and Conditions of the Technical Specification – 40% price).

The ITER Organization reserves the right to reject any proposal for expert which is not compliant with one of the minimum requirements as stated in Section 10 – Specific Requirements and Conditions of the Technical Specification.

Expected start date:
End of March/April 2015

Yours sincerely,

Daphné Crowther
Section Leader
Procurement Installation, Plant & Support Section